



Dallas County
Community College District



Brookhaven
College



Cedar Valley
College



Eastfield
College



El Centro
College



Mountain View
College



North Lake
College



Richland
College



Dallas Colleges
Online

CONTINUING EDUCATION REGISTRATION

PLEASE CHECK THE COLLEGE YOU PLAN TO ATTEND

- Brookhaven College
 Cedar Valley College
 Eastfield College
 El Centro College
 Mountain View College
 North Lake College
 Richland College
 Dallas Colleges Online

HOW DID YOU HEAR ABOUT US

- Website
 Friend/Family
 Social Media
 Magazine
 Catalog
 Student/Employee
 Advertisement
 Other _____

Student Information For new students, additional information may be required.

- New Student Existing Student
 Gender: Male Female

DCCCD Student I.D. Number: _____

Ethnicity information is used to meet Texas State reporting requirements and providing this information is voluntary on your part.

- White, Non-Hispanic
 Black, Non-Hispanic
 International/Non-Immigrant
 No Response
 Hispanic
 Asian/Pacific Islander
 American Indian/Alaskan Native
 Other

| | | | | |
|--|--|-----------------|-------|---------------|
| Last Name | | First Name | | MI |
| Address | | City | State | Zip |
| Primary Phone | | Email Address | | Date of Birth |
| I verify that the above information is accurate. | | Signature _____ | | Date _____ |

Course Information

| TERM | COURSE TITLE | RUBRIC | COURSE # | SECTION # | FEE |
|------|--------------|--------|----------|-----------|-----|
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PAYMENT INFORMATION

Payment will be made at the college business office. Cash, Check, and Credit/Debit Cards are accepted.

REFUND POLICY A refund of 100% will be made if requested prior to the first scheduled meeting day. Your request for a refund must be made during business hours prior to the first day to qualify for a 100% refund. A refund of 80% is allowed before the close of business on the day of the second class meeting. No refund is allowed after the second class meeting. Should the college cancel the class a 100% refund will be issued. Refunds may take up to four weeks to process.

The Colleges of the Dallas Community College District reserve the right to make changes that may include, but are not limited to, the days and times courses are offered, classroom location, instructors who teach the course, and cancellation of courses. If you have questions regarding refund policy, refer to www.dcccd.edu/cerefunds.

Certain Continuing Education courses have entrance requirements that the student must meet prior to registration. Consult College for details.